



TOWN OF VERNON

14 PARK PLACE, VERNON, CONNECTICUT 06066

OFFICE OF PERMANENT MUNICIPAL
BUILDING COMMITTEE

Office of the Permanent Municipal Building Committee

APPROVED MINUTES

RECEIVED
VERNON TOWN CLERK
17 AUG 28 PM 2:21

Regular Meeting: June 28, 2017 6:00 p.m. Senior Center and Town Hall

Attendees: John Leary, George Greco, Ralph Zahner, Ellie Bellemore, Joe Greco, Joe Correia

The meeting was called to order at 7:12 p.m. by John Leary after an inspection of the Senior Center and Town Hall.

APPROVAL OF MINUTES:

A motion to approve the minutes of the regular meeting of May 24, 2017 was made by George Greco, seconded by Joe Correia, and unanimously approved.

CITIZENS FORUM: None

ANNUAL INSPECTION OF TOWN BUILDINGS:

A motion to approve the inspection report for Grove Hill Cemetery was made by Joe Greco, seconded by Ralph Zahner, and unanimously approved.

ANY OTHER BUSINESS: None

The meeting was adjourned at 7:27 p.m. with a motion made by George Greco, seconded by Joe Correia, and unanimously approved.


Julie A. Mathison, Recording Secretary

INSPECTION OF TOWN BUILDINGS

SENIOR CENTER & TOWN HALL

PERFORMED BY THE PERMANENT MUNICIPAL BUILDING COMMITTEE

JUNE 28, 2017

SENIOR CENTER:

1. The outside window trim is drying out and should be replaced. Otherwise, it will continue to deteriorate.
2. There has been some improvement in the basement; however, continued efforts must be done to identify those items that may be discarded.

TOWN HALL:

1. **Third Floor** - There is some concern of water leakage on the east side of the Council Chambers.
2. **Second Floor** - The doors to the rooms located on the northeast side of the building should have “watch your step” signs posted. This could be a falling hazard for those folks not familiar with the “step down” into each room.

The storage area on the northeast side of the building needs to be straightened out – it is very cluttered.

3. **Basement** – A new dual-fueled furnace was installed in the Boiler Room.

Condensation water is dripping on the floor from the water heater. It needs to be piped into a drain.

There are numerous boxes of old records in the Boiler Room area. Efforts must be made to identify those records that can be removed. It is a fire hazard.

4. **Overall** – Steps should be taken to automate all thermostats in the building to maximize efficiency.